

TRAVEL REIMBURSEMENT FORM

Foster parents are able to claim for re-imbusement for kilometers traveled to transport children to *child specific appointments* such as medical/ therapy appointments. Foster parents may also claim km's to transport foster children to maintain cultural, community or family ties. Drives to local school, recreational events, parties and other family-typical activities are also covered in the per diem. **EXTRAORDINARY TRAVEL MUST BE APPROVED BY THE CHILD WELFARE WORKER.** You can only claim for one child per trip. Receipts for parking are required. **SEND THE COMPLETED FORM TO YOUR PATHWAYS FAMILY SERVICES SUPPORT WORKER.**

FOSTER PARENT: _____ FOSTER CARE SUPPORT WORKER: _____

HOME ADDRESS: _____ AGENCY: **PATHWAYS FAMILY SERVICES**

LIST ONLY ONE FOSTER CHILD PER FORM (all claims are to be for one calendar month):

FOSTER CHILD	ID NUMBER	OFFICE	CHILD WELFARE WORKER

DATE	CHILD	DESCRIPTION OF TRIP (address required)	PURPOSE FOR TRIP	TOTAL KM	PARKING
		TO: _____			
		FROM: _____			
		TO: _____			
		FROM: _____			
		TO: _____			
		FROM: _____			
		TO: _____			
		FROM: _____			
		TO: _____			
		FROM: _____			
		TO: _____			
		FROM: _____			
TOTALS					

(NOTE: CONTINUE ON BACK IF MORE SPACE IS NEEDED)

Total km. (Page 1 + Page 2): _____ x .505 = _____ + Parking _____ = TOTAL _____

FOSTER PARENT SIGNATURE

DATE

CHILD WELFARE WORKER IF APPLICABLE

EXPENDITURE OFFICER

